

Field Trips

Electronic Submission Required

Field trips are designed to teach your colleagues and peers about ground-breaking research in the meeting region. The trips should be educational and interesting, but to ensure a successful and excellent excursion, they should also be fun.

Field trips may be submitted by any member of GSA, it's affiliated societies, or anyone else. Sponsorship by an organization is not necessary. However, if your trip does include a sponsorship, please be sure to have received prior approval from that sponsor.

The information you provide will be used to market the trips and will be posted on the meeting website. Future revisions will be possible, but please have your information as complete as possible. Trips can be anywhere from a half day to five days long. Dates are subject to change by the Field Trip Chair/s and the GSA Field Trip Coordinator.

Field Trip Leaders must:

1. Be able to meet all deadlines associated with planning and marketing of the trips. A detailed list of deadlines will be provided once the proposals are accepted.
2. Be knowledgeable of the area in which the trip takes place.
3. Be prepared to make all logistical arrangements (food, lodging, permissions, and transportation) for their trips.

Proposals must include:

1. Full title of the field trip for publication (limited to approximately 30 words).
2. Submitter's Email
3. Proposed Start and End Dates for the trip.
4. Proposed Start and End Times
5. Number of days the trip will span
6. When the field trip will take place (Pre Conference, During Conference, Post Conference)
7. Minimum and Maximum Number of Participants
8. Function description for publication (limited to 250 words)
9. Comments for Field Trip Chair/s (limited to 250 words)

Deadline for submittal: 11:59 PM, Tuesday, 1 December 2009, (Pacific Standard Time).

This is a firm deadline.

NO proposals will be accepted after this date.

Web submission is required.

Review. The Field Trip Chair/s and the GSA Field Trip Coordinator will review proposals.

What Happens After Acceptance:

- Trip leaders will be notified via email and a list of deadlines will be sent out.
- A budgeting template will be provided to leaders and will be due back to GSA by beginning of March.
- Field trips will be advertised in the April and June issues of *GSA Today* and on the meeting website.